



All That Is Needed To Conduct Your First NIC Meeting And Every Meeting Thereafter With The Exception of The Ongoing Expense for Referral Blessing Forms

Everything you will need to conduct your first NIC chapter meeting should cost approximately **\$50.00**. That's \$10.00 a piece for each of your five founding chapter officers.

1. You will need a stop watch for timing 30 to 60 second business commercials, 10 minute business presentations and 5 minute business tip of the week. Most sports stores will have stop watches for under **\$15.00**.
2. You will need a ping pong paddle with one red side. Whatever color is on the other side of the paddle is held up by the timer as a warning for the speaker to conclude. The paddle is flipped to the red side when the speaker is to stop. The paddle will cost less than **\$5.00** at most sports stores.
3. You will need a call bell to ding when the speaker has gone over the stop point by 10 seconds. Most office supply stores have call bells for about **\$5.00**.
4. You will need one of the following for storage and distribution of your member's business cards: A file box with enough sectional dividers to allow 40 members to store cards or a 3 ring binder and 40 plastic sheets for holding business cards. Every member would be assigned a page to keep stocked with business cards. During the meeting the box or binder is passed around for guests and members to take the cards desired and to replenish the supply of member cards. This should be under **\$15.00** at any office supply store.
5. You will need to have printed enough Referral Blessing Forms for every member to keep a supply with his or her Business Card Portfolio and to have available easily accessible at every meeting. On our Resources page you will find a printing quote from FEDEX/Office, formerly FEDEX/Kinko's as well as a PDF you can email or take to any quick copy shop. To email the PDF, scroll down the resources page to Referral Blessing Forms and open the file, then click on file, then on send, then on Page by email. Ask the printer to print them in black ink on white 3 part NCR paper. A start up supply of about 100 should not cost more than **\$10.00**.